

Please complete this form and return it to the Editorial Department, Barnet & Potters Bar Times, Observer House, Caxton Court, Caxton Way, Watford, Hertfordshire, WD18 8RJ. If help is required phone 01923 216216. A photograph of the deceased (taken within the last five years), may be enclosed and if suitable for reproduction will be printed. Photographs will be returned to the requested address after the report appears in the paper, or can be collected from reception if preferred. Every effort is made to return photographs but please note they are left at your own risk. If emailing form please send photo as a jpeg attachment, 300 dpi minimum. Email to tjones@london.newsquest.co.uk As this is a free service we are unable to guarantee when the obituary will appear within the paper.

PLEASE NOTE WE DO NOT ACCEPT OBITUARIES THAT ARE PRESENTED MORE THAN TWO MONTHS AFTER THE DATE OF THE FUNERAL.

Mr, Mrs, Miss, Other (please state) (full name)
(please delete as necessary)

Husband/wife/widow(er)/son/daughter of
(please delete as necessary)

Died on Aged

Cause of death (optional)

Born in lived in (please give localities)

Most recent address

Employment details (including armed forces service)

Next of kin (including step families if applicable), and title, e.g. 2 brothers, a sister, a son, a stepdaughter, 3 grandchildren etc. Christian names are not published, nor are in-laws, friends etc included.

Funeral service held on (date) at: (Church, Chapel, crematorium etc)

prior to cremation /interment at (please delete as necessary) officiating clergy/speaker etc

Funeral Director

DAYTIME TELEPHONE CONTACT NUMBER IN CASE WE NEED TO CHECK ANY DETAILS ON THIS FORM

Is there a photo included Yes No

Name and address of person submitting this form. (please include post code)

SIGNATURE

Any other interesting facts about the deceased's life, for example connections, hobbies and interests.
(Please feel free to attach another sheet)

PLEASE NOTE: Acknowledgements to hospitals, carers, friends etc will not be included, nor will donation details.